



To : World Class Tests (WCT)
Fax : 2348 8687 (or email to: info@worldclassarena.hk)

Spring 2020 World Class Tests (WCT) School Test Site Application Form

If your school is interested in becoming a Test Site for your students, please fill in this form for further arrangements.

For the test dates available for booking and further application information, please refer to Appendix II — “Notes to Test Site Application”.

A. Basic Information

Name of School			
Teacher-in-charge		School Fax No.	
Teacher's Contact No.	(Mobile)		(School)
Email Address			
Test Subject*	<input type="checkbox"/> Mathematics	<input type="checkbox"/> Problem Solving	
Test Language*	<input type="checkbox"/> Chinese	<input type="checkbox"/> English	
Computer Room 1 (Room No.)		No. of Computers	
Computer Room 2 (Room No.)		No. of Computers	

B. Test day arrangement *(Please refer to Appendix II for the available dates)*

Mathematics		Problem Solving	
Age Group*	Age 8-11 <input type="checkbox"/> Age 12-14 <input type="checkbox"/>	Age Group*	Age 8-11 <input type="checkbox"/> Age 12-14 <input type="checkbox"/>
Test Date	____(d) / ____ (m) / 2020 Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/>	Test Date	____(d) / ____ (m) / 2020 Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/>
Test Time#	to	Test Time#	to

Duration for each subject: Age 8-11: 2 hours 15 minutes; Age 12-14: 2 hours 45 minutes.

* Please put a ‘✓’ in the appropriate box(es) (may choose more than one option).

Schools are required to **submit student name list and test fees 2 weeks prior to the test day of the first subject**. Late submission may be deemed withdrawing from the tests, and the place will be allocated to the schools on waiting list. Please note that test fees paid are non-refundable.

Signature of Teacher-in-Charge and School Stamp : _____ Date : _____

[Blank Page]



Appendix List

Appendix I:

“WCT Summary & Test Site Application Procedure”

- Refer to this appendix for evaluating whether your school can be a Test Site.

Appendix II:

“Notes to WCT Test Site Application”

- Refer to this appendix for test site application details and related information.

Appendix III:

“Guidelines for Fee Reduction”

- Refer to this appendix for fee reduction application for school entry candidates.

Appendix IV:

“Points to Note on Test Day”

- A list of points to note on test day regarding your school’s preparation and technical support required prior to the tests.

Appendix V:

“Sample of Certificates and Skills Analysis Reports and Certificate issue date”

For Enquiries :

World Class Tests

Tel : 2354 0890

Fax : 2348 8687

Email : info@worldclassarena.hk

Website : www.worldclassarena.hk

Address : Room 1509, 15/F,
Manhattan Place,
23 Wang Tai Road,
Kowloon Bay, Kowloon



Appendix I

World Class Tests (Spring 2020) Summary

Age Groups:

- Age 8-11 (Born on or after 1st April 2008)
- Age 12-14 (Born on or after 1st April 2005)

Subjects:

- Mathematics (Computer-based and Paper-based)
- Problem Solving (Computer-based and Paper-based)

Test Duration:

- Age 8-11: 60 minutes for **EACH** paper
(120 minutes for **EACH** subject)
- Age 12-14: 75 minutes for **EACH** paper
(150 minutes for **EACH** subject)

Test Fee:

HK\$450 per person for **EACH** subject, and please prepare **crossed cheque (payable to WCT)** for test fees (please see the flow chart on the right for School Entry Application)

School Entry Test Dates and Time:

Please choose any dates from Monday to Saturday (Public holidays excluded) within the period of **11 May – 14 Aug 2020** and any time slot in between 9:00 am – 6:00 pm.

School Entry Application:

1. Submit School Test Site Application Form; and
2. hand in student name list **2 weeks prior to the test day** of the first subject

Grades and Skills Analysis Report:

Spring 2020 World Class Tests Results Tentative Dispatch Date: Within 30 days of school's test date

All students participated in the tests will be issued skills analysis reports and certificates (Distinction, Merit, Pass or Participated). School will also receive an overall report of their students' performance.

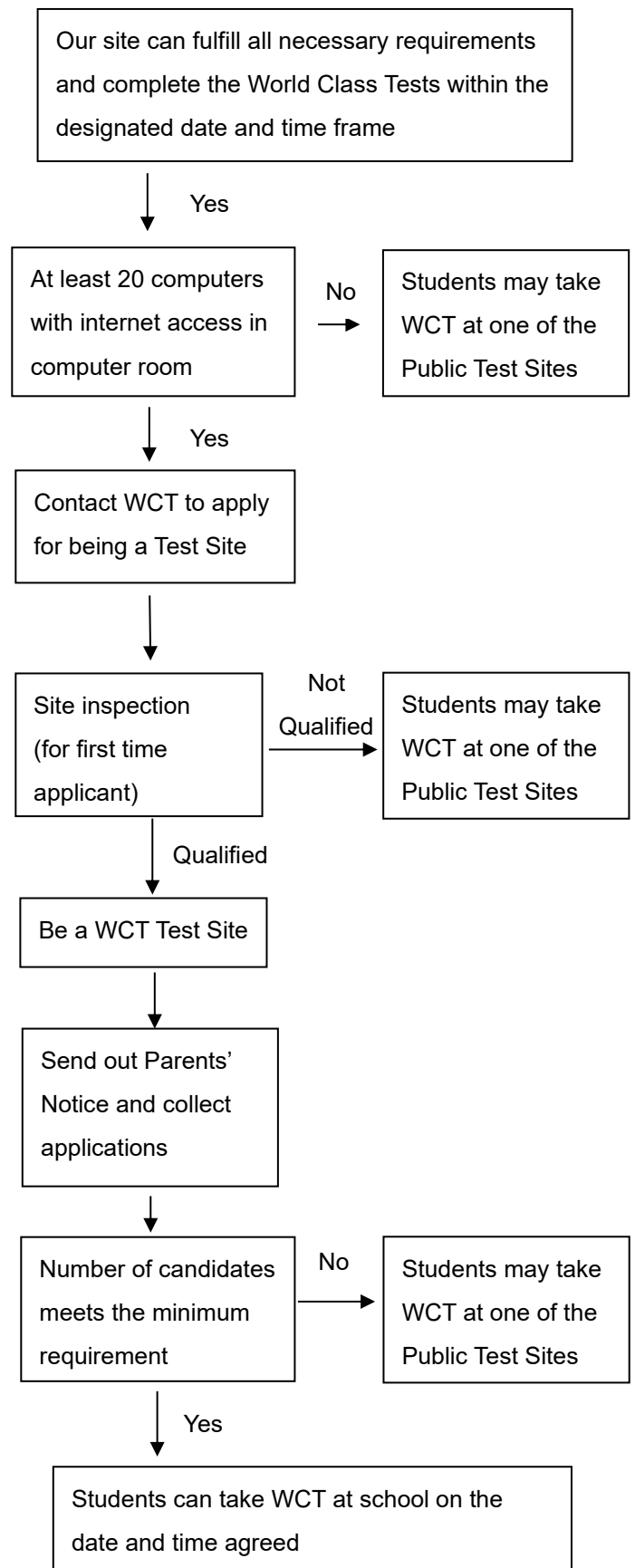
Application Form:

Both application forms for school entry and public entry are available for download at www.worldclassarena.hk.

Contact and Enquiries:

- Email : info@worldclassarena.hk
- Tel : 2354 0890
- Fax : 2348 8687

Test Site Application Procedure





Appendix II

Notes to Spring 2020 WCT Test Site Application



indicates the test dates available for Spring 2020 WCT held at your school (11 May – 14 Aug)
(Please reserve one time slot for each subject: Mathematics and Problem Solving)

	Monday to Friday	Sat	Sun
May	11 – 15, 18 – 22, 25 – 29	16, 23, 30	17, 24, 31
June	1 – 5, 8 – 12, 15 – 19, 22 – 24, 26, 29 – 30	6, 13, 20, 27	7, 14, 21, 28
July	2 – 3, 6 – 10, 13 – 17, 20 – 24, 27 – 31	4, 11, 18, 25	5, 12, 19, 26
August	3 – 7, 10 - 14	1, 8	2, 9
Remarks: To be decided with mutual confirmation			

Both Mathematics and Problem Solving tests consist of two parts (Computer-based & Paper-based):

	Age 8-11 Tests (Primary)	Age 12-14 Tests (Secondary)
(1 st Part) Computer-based	60 minutes	75 minutes
Break: 15 minutes		
(2 nd Part) Paper-based	60 minutes	75 minutes

1. Notes to School

- School should provide **internet-connected computers (supporting FLASH Player 12 or later, 7/2020 version is 32) and classrooms** for conducting the computer tests and written tests respectively.
- Invigilators will be sent to test site to coordinate the entire tests. Please arrange **school computer technician** to be on duty at the computer room throughout the computer test to offer assistance in case technical problems occur.
- After finishing the computer test, students can stay in the **same computer room** for the **paper test** or do it in **another classroom**.
- If the number of candidates exceeds the capacity of a computer room or classroom, we will **divide the candidates into groups**. Arrangement and other details will be sent via email 2 days before the test is held. Teacher-in-charge should take the students into the rooms assigned on the test day.
- For any case of double registration in both school entry and public entry, the candidate will be **disqualified** and all results will be voided.



2. Test Site Application

- For school going to be WCT test site for the first time, a **site visit** will be conducted after application is received.
- Should your school's chosen test date or time slot had been **full**, we will contact teacher-in-charge for **alternative arrangements**.
- If application is approved, an email will be sent with confirmation of test date, time, subject and test language, as well as **parents' notice template** and **excel template for candidate information entries**. Please fill in the required data in given excel file for our handling.
- Please keep the received reply slips of the parents' notice for school record.
- Test date is reserved on a **first-come-first-served** basis, and will be confirmed upon receipt of candidate name list and test fees.
- If your school is **unavailable for being a test site** or the **minimum number of candidates cannot be met**, students **may be referred to public test sites** to take WCT.

3. About "World Class Tests"

- Test duration of each subject is **2 hours 15 minutes for Primary Group (Age 8-11)** and **2 hours 45 minutes for Secondary Group (Age 12-14)**, with 15 minutes break included.
- World Class Tests applicants are **classified by age groups (not by school grades)**. Applicants with DOB on or after **1 April 2008** are eligible for the WCT Age 8-11 Group while applicants with DOB on or after **1 April 2005** are eligible for the WCT Age 12-14 Group.
- Provided the school can fit in the arrangement, **primary** school students may apply to **take the Age 12-14 tests** at the school or apply before the public application deadline to do the tests in one of the public test sites. Challenger can also **receive a certificate and skills analysis report**. Please refer to Appendix V for Sample of the World Class Tests Certificates and Skills Analysis Reports.
- For **primary school student aged 12 or above** who wants to **take the Age 8-11 tests**, please note that **only Participated Certificate will be issued regardless of the grade acquired, but the candidate will still receive skills analysis report stating his / her actual grade.**
- Candidates sitting for **Age 8-11 tests** are **not allowed to use calculator**, while those sitting for **Age 12-14 tests** need to **bring along their own calculators**.

4. Test Fee Payment

- Students can take either **Mathematics** or **Problem Solving** test, or both of them. Test fee is **HK\$450 per subject per person payable by crossed cheque to "WCT"**.
- Families receiving Comprehensive Social Security Assistance (CSSA) or with financial difficulties may **apply for fee reduction**. For details, please refer to Appendix III — "Guidelines for Fee Reduction".
- Upon **collecting all payments** from candidates, cheques can be **posted or delivered by staff/courier** to WCT.
- Student taking only one subject **must attend the test on designated date and time** and must not randomly take test on either day. Should candidate be absent from a test for personal reasons, no alternative arrangements will be made and **test fee will NOT be refunded**.

5. Eligibility for WCA Elite Competition 2020

- Those who attained **Distinction in both Mathematics and Problem Solving** in the same sitting in 2020 will be invited to the World Class Arena Elite Competition to be held in February 2021. Every contestant is eligible for 1 place in the Competition. The grouping will be assigned according to the contestant's age. Contestants **aged 12 or above on 31st December 2020** will be assigned to **Age 12-14 Group** and contestants **aged under 12 on 31st December 2020** will be assigned to **Age 8-11 Group**. Details will be announced in January 2020.



World Class Tests – School Entries
Guidelines for Fee Reduction

Students with financial difficulties, i.e. applicants currently receiving CSSA or other financial subsidy from the Government and/or School may apply for **Fee Reduction**.

To apply, reduced fee payment (HK\$200 per subject) with **a copy of relevant supporting document(s)** **OR** **a name list confirmed with school stamp** (*please refer to the sample on the next page*) **should be submitted with the application.**

World Class Tests Organiser reserves the right of final decision in case of any disputes.

Please turn to the next page



Sample

Spring 2020 World Class Tests
Fee Reduction Application

Name of School: World Class Primary School

Teacher in charge: Mr. Chan Hei Sue

Tel: 2123 4567

Fax: 2234 5678

Email: changhs@abc.edu.hk

Total number of participant (seats): (Maths) 28 (Problem Solving) 22

Total number of fee reduction application (seats): (Maths) 3 (Problem Solving) 2

Fee Reduction Application

	<i>Class</i>	<i>Name</i>	<i>Maths</i>	<i>PS</i>	<i>Remarks</i>
1	4C	Au Siu Ming Billy	Yes	Yes	CSSA Cert
2	5A	Wong Wai Keung	Yes	Yes	School Textbook Assistance Scheme (Full grant)
3	5B	Wong Siu Yin	Yes		School Textbook Assistance Scheme (Half grant)

Confirmed by:



(Signature)

Mr. Chan Hei Sue,

WCT teacher-in-charge



(School Stamp)

World Class Primary School

Date: 3 May 2020

Points to Note on Test Day

In WCT, each subject consists of two parts :

	Age 8-11 Test (Primary)	Age 12 –14 Test (Secondary)
(1st Part) Computer-based	60 minutes	75 minutes
Break: 15 minutes		
(2nd Part) Paper-based	60 minutes	75 minutes

The order of the two parts can be altered subject to school's arrangements on computer rooms and classrooms. (Please note that such alternation should be mentioned in advance to the World Class Tests Organiser when submitting the student name list.)

Candidates

- Candidates should arrive at the test site **10 minutes before the test starts**.
- Candidates should **bring along simple stationery** to the tests, e.g. pencil, pen, eraser, ruler, etc.
- Draft work sheets are included in each test paper or there is enough space on the test paper for draft work. **Candidates are not allowed to bring along their own draft work sheets.**
- Candidates sitting for **Age 8-11 tests** are **not allowed to use calculator**, while those sitting for **Age 12-14 tests** need to **bring along their own calculators**.

Attention: Student taking only one subject **must attend the test on designated date and time** and must not randomly take test on either day. Should candidate be absent from a test for personal reasons, no alternative arrangements will be made and **test fee will NOT be refunded**.

For any case of double registration in both school entry and public entry, the candidate will be **disqualified** and all results will be voided.

Teacher in charge

- Please remind students to attend the tests according to the pre-arranged date, time and venue.
- Please inform the school office about the tests so that they can guide the invigilator(s) to the test room(s).
- Assist in assembly of candidates at designated location and take attendance.
- Escort candidates to test room and assist them to be seated as per invigilators' instructions.
- Intermittently inspect the test room during the tests.
- Escort candidates to leave the test room and dismiss them at designated location after the tests.

Invigilators

Test organiser will arrange invigilator(s) to the test site to coordinate and monitor the entire tests. In general, each test room is invigilated by one invigilator. Invigilators will wear WCT invigilator badges and will arrive at the school around 30 minutes before the test for computer setup.

Please turn to the next page

Paper-Based Tests

Written tests can be done in a computer room or a classroom, although it is suggested to be held in a separate classroom after the computer-based tests.

Computer Technicians

30 minutes before test starts, computer technicians should assist in login on the tests webpage to each of the computers used for the tests, and be available in the computer room during the test to offer assistance in case of equipment failure.

Computer-Based Tests

1. **Computer technicians should know in advance the number of candidates** from the teacher-in-charge and **ensure the computer room is equipped with sufficient computers** for the tests, while **a few spare computers should be reserved for backup**. The computers should function properly and have a stable internet connection. **Web browsers should support Flash Player 12 or later (7/2020 version is 32)**.
2. The computer-based tests will be run on web browsers, please ensure all computers are connected to the internet with stable network during the tests. Please be informed that if the network connections fail during the tests, it may cause failure in uploading students' answers.
3. The computer room should **suspend service 30 – 40 minutes before tests start** to allow invigilators to login to the tests webpage on each computer used during the tests.
4. At least one day before the tests, please try login to the tests webpage to see if the images can be perfectly displayed and no error occurs. Teacher-in-charge would receive the details a few days before the tests.
5. Please **provide** a standardized Windows **login name and password** (Administrator authorization not necessary). Prior to login to the tests webpage, every computer should have been logged in. The login name **should possess the authorization of connecting to the internet**.
6. If the tests are going to be held after school and your school's computers are set with **automatic shut-down function**, please **turn it off or delay** this function to avoid the computers from automatically shutting down during the tests. Besides, please pay attention to the **Windows Update function** which can also cause the computer to automatically shut down.

Attention: For schools being a WCT Test Site for the first time, your school might be requested for a site visit or a simple computer operation test conducted via phone instructions to ensure normal functioning of the computer test.

Enquires

Should you have any enquires towards the above arrangements, please email to info@worldclassarena.hk or contact us at 2354 0890.



Appendix V

Samples of the World Class Tests Certificates and Skills Analysis Reports

World Class Arena
challenging **minds**, recognising **talent**

*This is to certify that in the
World Class Tests*
held in Autumn 2017 in Hong Kong

HEI Hok Sou Martin
date of birth
15 March 2003
of
Arena Secondary School
achieved the following results

MATHEMATICS (SECONDARY) Distinction

Heidi C. Ripston
Director of Assessment

ORIGINAL OCA MATERIAL HK12345678 **WCAL**

World Class Arena
challenging **minds**, recognising **talent**
Charitable Institution 註冊慈善團體 編號 91/13167

World Class Tests – Mathematics (數學)
Secondary Level Ages 12 – 14 (12 – 14 歲中學組)
Hong Kong Autumn 2017

Student Name (考生姓名): **HEI Hok Sou Martin 喜學數**
School: **Arena Secondary School 競賽中學**
Class (班級): **F.3**
Date of Birth (出生日期): **15 March 2003**

Overall Grade (總體評級): **Distinction**

Skills Analysis (技能分析)

Numeric 數	Excellent 優秀
Algebraic 代數	Good 良好
Spatial 平面與空間	Good 良好
Measures 度量	Good 良好
Data Handling 數據處理	Excellent 優秀
Geometric 幾何	Excellent 優秀

Secretary for Examinations (Trumpteck HK)
考試部秘書 (尊科公司)

worldclassarena.hk HK12345678 Logistics by **Trumpteck 尊科**

World Class Arena
challenging **minds**, recognising **talent**

*This is to certify that in the
World Class Tests*
held in Autumn 2017 in Hong Kong

AI Sze How Amy
date of birth
15 April 2007
of
World Class Primary School
achieved the following results

PROBLEM SOLVING (PRIMARY) Merit

Heidi C. Ripston
Director of Assessment

ORIGINAL OCA MATERIAL HK87654321 **WCAL**

World Class Arena
challenging **minds**, recognising **talent**
Charitable Institution 註冊慈善團體 編號 91/13167

World Class Tests – Problem Solving (解難分析)
Primary Level Ages 8 – 11 (8 – 11 歲小學組)
Hong Kong Autumn 2017

Student Name (考生姓名): **AI Sze How Amy 艾思考**
School: **World Class Primary School 世界級小學**
Class (班級): **P.5B**
Date of Birth (出生日期): **15 April 2007**

Overall Grade (總體評級): **Merit**

Skills Analysis (技能分析)

Design and plan 設計與策劃	Good 良好
Select 選擇	Good 良好
Model or deduce from data, fit constraints 切合限制、建立模型與數據推論	Excellent 優秀
Discover or infer relationships 觀察與歸納	Average 平均
Translate and Review 轉化與檢討	Underperform 表現不佳

Secretary for Examinations (Trumpteck HK)
考試部秘書 (尊科公司)

worldclassarena.hk HK87654321 Logistics by **Trumpteck 尊科**

Spring 2020 World Class Tests Results Tentative Dispatch Date: Within 30 days of school's test date

Please turn to the next page



技能分析 (Skills Analysis)

解難分析 (Problem Solving)

設計與策劃 Design and plan	設計物件、機制、結構；策劃活動 design an object, mechanism or structure, or plan an activity
選擇 Select	評估及建議；以結果作為結論的有力理據 evaluate and recommend; use the outcome as a supported recommendation for a decision
切合限制、建立模型與 數據推論 Model or deduce from data, fit constraints	模擬真實情況建立並運用數學模型 make and work with representations of real situations 分析數據資料，提取合適及準確的資訊 extract some specified further information by complex inference from given data
觀察與歸納 Discover or infer relationships	在既定處境下，透過分析觀察並推斷事物之間的聯繫及規律 analyse situations to find generalisations or infer relationships
轉化與檢討 Translate and review	闡釋及重新表達數據 interpret and re-present data 評估論點或方案的優劣，以及提出優化建議 critically comment and suggest a remedy or improvement on a proposed argument or solution

數學 (Mathematics)

數 Numeric	數字的特性、比例、運算 number sense, proportionality, context calculation
代數 Algebraic	代數圖表、代數式運算、規律與數列 algebraic graphs, algebraic manipulation, patterns and sequences
平面與空間 Spatial	圖形、平面及立體空間感 shapes, 2-D and 3-D spatial awareness
度量 Measures	度量、重量、周界、面積及體積 physical measures and scales, perimeter, area, volume
數據處理 Data handling	數據組織及圖表、概率 handling information, probability
幾何 Geometric	角度、坐標 angles, coordinates

Overall Grade	總體評級
Distinction	優
Merit	良
Pass	合格
Participated	參與

Skills Analysis	技能分析
Excellent	優秀
Good	良好
Average	平均
Underperform	表現不佳